

CHARTER
ARMY EDUCATION ADVISORY COMMITTEE

- A. Official Designation: The Committee shall be known as the Army Education Advisory Committee hereafter referred to as the Committee).
- B. Objectives and Scope of Activities: The Committee, under the provisions of the Federal Advisory Committee Act of 1972 (5 U.S.C., Appendix, as amended), shall provide the Secretary of the Army and the Chief of Staff of the U.S. Army independent advice and recommendations in matters pertaining to the educational, doctrinal, and research policies and activities of the U.S. Army's educational programs, to include the U.S. Army's joint professional military education programs, educational policies, school curriculums, educational philosophy and objectives, program effectiveness, facilities, staff and faculty, instructional methods and other aspects of the organization and management of these programs. The Secretary of the Army or designated representative may act upon the Committee's advice and recommendations.
- C. Committee Membership: The Committee shall be composed of not more than fifteen members, who are eminent authorities in the field of defense, management, leadership, and academia. Committee Members appointed by the Secretary of Defense, who are not full-time federal officers or employees, shall serve as Special Government Employees under the authority of 5 U.S.C. § 3109, and their appointments shall be renewed by the Secretary of Defense on an annual basis. Committee Members shall, with the exception of travel and per diem for official travel, serve without compensation, unless otherwise authorized by the Secretary of Army.

The Assistant Secretary of the Army for Manpower and Reserve Affairs or designated representative will serve as the Committee Chairperson, and shall serve at the discretion of the Secretary of the Army or designated representative. The Secretary of Defense and the Secretary of Army or designated representative may invite other distinguished Government officers to serve as non-voting observers of the Committee. The Secretary of the Army, pursuant to DoD policies and procedures, may appoint consultants with special expertise, to assist the Committee on an ad hoc basis.

- D. Committee Meetings: The Committee shall meet at the call of the Designated Federal Officer, in consultation with the Chairperson, and the estimated number of Committee meetings is two per year.

The Designated Federal Officer shall be a full-time or permanent part-time DoD employee, and shall be appointed in accordance with established DoD policies and procedures. The Designated Federal Officer or Alternate Designated Federal Officer shall attend all committee and subcommittee meetings.

The Committee shall be authorized to establish subcommittees, as necessary and consistent with its mission, and these subcommittees or work groups shall operate under the provisions of the Federal Advisory Committee Act of 1972, the Government in the Sunshine Act of 1976 (5 U.S.C. § 552b, as amended).

Such subcommittees or workgroups shall not work independently of the chartered Committee, and shall report all their recommendations and advice to the Group for full deliberation and discussion. Subcommittees or workgroups have no authority to make decisions on behalf of the chartered Committee nor can they report directly to the Department of Defense or any federal officers or employees who are not Committee members.

- E. Duration of the Committee: The need for this advisory function is on a continuing basis; however, it is subject to renewal every two years.
- F. Agency Support: The Department of Defense, through the Department of the Army, shall provide support as deemed necessary for the performance of the Committee's functions, and shall ensure compliance with the requirements of 5 U.S.C. Appendix, as amended.
- G. Termination Date: The Committee shall terminate upon completion of its mission or two years from the date of this Charter is filed, whichever is sooner or unless it is extended by the Secretary of Defense.
- H. Operating Costs: It is estimated that the annual operating costs, to include travel costs and contract support, for this Committee is \$325,000.00. The estimated annual personnel cost in to the Department of Defense are 3.0 full-time equivalents (FTEs).
- I. Recordkeeping: The records of the Committee and its subcommittees shall be handled according to section 2, General Records Schedule 26 and appropriate DoD policies and procedures. These records shall be available for public inspection and copying, subject to the Freedom of Information Act of 1966 (5 U.S.C. § 552, as amended).
- J. Charter Filed: March 14, 2008